

(5) The visiting Faculty will be eligible for reimbursement of expenditure towards their travel, including airfare as per actual. Certificate of payments will be accepted as voucher for payment of taxi charges from their residence to airport, railway station etc. contingent expenditure not exceeding Rs.500/-. Any claim exceeding Rs.500/- has to be supported by bills/vouchers. The host institution shall arrange for the boarding and lodging in hotels/guest houses for the visiting faculty. The charges for boarding and lodging shall not exceed Rs.3000/- per day. There will not be any ceiling for travel. However reserving tickets using the lowest airfare shall be done.

(6) The visiting faculty shall be paid honorarium as follows:

- (i) Faculty and experts from Government/Quasi Government institutions – Rs.1000/- per day
- (ii) Executives from Industries and Retired teachers – Rs.2000/- per day
- (iii) Faculty from leading national institutes and Universities like NIT's, IIT's, IISC Anna University etc and leading professional – Rs. 3000/- per day

The maximum remuneration payable per week (5 days) will be limited to Rs.10000/-. The visiting faculty mentioned at para 6 (i) and (ii) above are expected to deliver lectures for at least 3 hours a day and spend atleast a day in the institution.

(7) The staff member in charge to coordinate the activities of Industry Institute Interaction Cell of the college concerned will coordinate the scheme and his honorarium is enhanced to Rs.400/- per month.

(8) An amount of 2.5% of the total budget allocation shall be set apart for meeting expenditure towards stationary, lecture notes, learning resources etc and also to meet the refreshment charges at the rate of Rs.10/- per participant.

(9) The Joint Director of Technical Education, IITC shall make the allotment of required funds to the Principals of the Government Engineering Colleges and Fine Arts Colleges at their disposal

(10) The Principals are authorised to draw necessary advance and delegated powers to pass all the vouchers in connection with the conduct of the scheme.

(11) The expenditure towards the scheme will be met from the Head of Account "2203-00-112-Plan".

(BY ORDER OF THE GOVERNOR)

KURUVILLA JOHN

Principal Secretary to Government

To

The Director of Technical Education, Thiruvananthapuram

Members of the Monitoring Committee

The Principals of Govt. Engineering Colleges. (Through DTE)

The Accountant General (A&E/Audit), Kerala, Thiruvananthapuram

Stock File/ Office Copy.

FORWARDED/BY ORDER

SECTION OFFICER

Copy to: P.S.to Minister (Education & Culture)

P.A. to Principal Secretary (Higher Education)