

4. Department Committee :

Committee Members:

Date of meeting held	Major decisions	No. of members attended	Remarks

Documents maintained : Yes/No

5. Visiting Faculty Scheme:

Date	Topic	Expert	No. of students	No. of staff	Expenditure	Remarks

8. Industry Institute Interaction

Type of activity	No of students & semester	Date of activity	Expert/Industry

9. Suggestions/Observations of HOD :

Signature & Name of HOD