

No.A1/1497/CS/2015

Office of the Assistant Director,  
Supervisory Development Centre,  
Kalamassery, Date: 16.06.2015.

From  
Assistant Director

To  
The Principal

Dear Sir/madam,

Sub: SD Centre - Walk-in-interview to select apprentice trainees- registration - reg.

We have great pleasure to inform that a "Centralized Walk-in-interview" programme is organized exclusively for Diploma holders on 4<sup>th</sup> July, 2015 at Government Polytechnic College, Kalamassery to select apprentice trainees. We expect about 50 Central/State/Private companies and organizations in the programme. A candidate can attend interview in any three industries of his/her choice. The candidates who registered at SD Centre will only be permitted to attend interview.

The application and instructions for registration can be down loaded from [www.sdcentre.org](http://www.sdcentre.org). Candidates can either come in person or send their application to this office for registration. If Placement officers or concerned HODs take initiative to collect and bring the applications to SDC, it will be convenient to the students. It will be convenient for us if the applications are in branch wise. Following documents are required from each student.

1. Filled up application form
2. Self attested copy of Provisional/original Diploma certificate
3. Self attested copy of Grade card/consolidated mark list.
4. Original challan for fee remitted in any treasury in Kerala.
5. Copy of caste certificate/SSLC, if fee relaxation is claimed

The press release published in this regard is also attached. Please publish these on your notice board and take appropriate steps to inform passed out students of your college.

Yours faithfully



Assistant Director.

Encl: 1. Application form  
2. Press release

