**State Institute of Technical Teachers & Research. Kalamassery**

**Academic Inspection**

**Institution Details**

*(To be filled by the Principals)*

**Regular/Evening**

1. Name of the Institution :
2. Currently running semesters : Odd /Even (Pl. tick)
3. Total number of faculty members (Including guest faculty) :
4. Total number of technical staff (inclusive of all department) :
5. Total number of office staff :
6. Total number of students :
7. Examination monitoring cell
   1. Committee members :
   2. Brief activity report :
8. Anti Ragging Cell
   1. Committee members :
   2. Brief activity report :
9. Programme wise result analysis

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| --- | --- | --- | --- | --- | --- |
| Sl. No. | Programme | Semester | No. of students appeared | No. of students passed | Remarks |
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1. Common Internet facility :

Staff in-charge :

No. of computers available :

Log book maintained : Yes/No

1. Co-Curricular activities:

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| --- | --- | --- | --- | --- |
|  | No of students | | Activities | Achievements |
| Boys | Girls |
| NSS |  |  |  |  |
| NCC |  |  |  |  |
| Spoken tutorial |  |  |  |  |
| Start-up |  |  |  |  |

1. Extra curricular activities (State level or higher):

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| --- | --- | --- | --- |
| Arts | Activity | No of students  Participated | Acievemnets |
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| Sports |  |  |  |
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1. Library :

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| --- | --- | --- | --- | --- | --- | --- | --- |
| No. of Technical Books | No. of General Books | No. of Books in book-bank | No. of journals | No. of periodicals | No. of dailies | Computerised or not | Name & Designation of library-in-charge |
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1. Others /Notable achievements :

Principal

**State Institute of Technical Teachers & Research. Kalamassery**

**Academic Inspection**

**Curriculum Details**

(Observer should record data after physical verification)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.  No | Course | Course Log | Class Log | Faculty | No of tests conducted  &  Result published | Assignment conducted  &  evaluated | Remarks |
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| 12 |  |  |  |  |  |  |

Programme :

Semester :

Observer

**State Institute of Technical Teachers & Research. Kalamassery**

**Academic Inspection**

**Programme Details**

(To be filled by HOD)

1. Seminar :

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| --- | --- | --- | --- |
| Total Strength in S5/S6 | No. of students presented | No. of staff assigned | Remarks |
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1. Project :

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| --- | --- | --- | --- | --- |
| Project title | No. of students | Project guide | Project progress | Remarks |
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1. Industrial Training:

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| --- | --- | --- | --- |
| Name of industry | No. of students | Staff accompanied | Remarks |
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1. Department Committee :

Committee Members:

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| --- | --- | --- | --- |
| Date of meeting held | Major decisions | No. of members attended | Remarks |
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Documents maintained : Yes/No

5. Visiting Faculty Scheme:

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| --- | --- | --- | --- | --- | --- | --- |
| Date | Topic | Expert | No. of students | No. of staff | Expenditure | Remarks |
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6. Finishing School

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| --- | --- | --- | --- | --- | --- |
| Topic | Expert | Date | No.of students | Expenditure | Remarks |
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7. Scholar Support programme

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| --- | --- | --- | --- |
| semester | Course | No of students failed | No of students attended |
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8. Industry Institute Interaction

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| --- | --- | --- | --- |
| Type of activity | No of students & semester | Date of activity | Expert/Industry |
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1. Suggestions/Observations of HOD :

Signature & Name of HOD