

## COMPUTING FUNDAMENTALS (PRACTICAL)

### MODEL QUESTIONS

1. Identify and use the following hardware parts and peripherals .
  - a. Printer , Scanner and Web Cam.
  - b. Different Ports used in computer.
  - c. DVD Drive and USB Devices.
2. Do the following operations
  - a. Booting the system and Customize the desk top.
  - b. Create a new folder and a file.
  - c. Copy the created file to a new folder.
  - d. Rename ,Copy and Delete the created file and folder.
3. Create an application and prepare a neat curriculum Vitae for applying a job in a company. Apply Page format and Paragraph format to the above document and take the hard copy.
4. Prepare a mark list and find out Grade of each subject using functions and take the hard copy ( Apply cell insertion deletion and merge).
5. Prepare a presentation with five slides including animation, insertion of scanned images.
6. Create an email id and send, receive and forward mails with attachments.
7. Search a specified content using internet, download it and then insert it into a presentation.
8. Create a file (document / worksheet/ presentation) and upload it in the pdf format.
9. Write PYTHON program to prepare a salary bill for n employees.
10. Write PYTHON program to prepare electricity bill for a group of consumers.