**Journey Particulars of ………………………..in connection with the journey performed for attending the meeting of…………………, at…………………..on …..th of ……. 201…..**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date &Time of Departure | Place of Departure | Date &Time of arrival | Place of arrival | Distance travelled  (in km) | Mode of conveyance |
| 07/08/14-4.45pm |  |  |  |  |  |
| 07/08/14-06.30pm |  |  |  |  |  |
| 07/08/14-10.45pm |  |  |  |  |  |
| 08/08/14-02.00pm |  |  |  |  |  |
| 08/08/14-05.00pm |  |  |  |  |  |
| 09/08/14-03.30pm |  |  |  |  |  |
| 09/08/14-06.05pm |  |  |  |  |  |
| 09/08/14-10.5 0pm |  |  |  |  |  |

Certified that I have performed the journey as per the particulars furnished above and I have not drawn advance from any source. Name &signature of Officer

JOURNEY APPROVED

DIRECTOR OF THECHNICAL EDUCATION