



**GOVERNMENT OF KERALA**  
**Finance (Loans) Dept**  
**CIRCULAR**

No. 98 /14/Fin

Dtd, Thiruvananthapuram 13/11/2014

Sub: Interest Free Medical Advance- inclusion of Date of birth and Permanent Employee Number (PEN) in the sanction order – reg:-

Ref: D O Letter No. LA Cell(A/cs)/IFL/Sanction Order/1359 dated, 20/10/2014 from the Deputy Accountant General (Accounts & VLC), Kerala, Thiruvananthapuram.

The Deputy Accountant General (Accounts & VLC) has suggested that in order to maintain proper accounting of Interest Free Medical Advance, additional information such as Date of birth and Permanent Employee Number (PEN) of the Interest Free Medical Advance loanees may also be included in the Interest Free Medical Advance sanction order henceforth and also to forward a copy of the settlement orders of IFMA to the Accountant General after fully settling the Interest Free Medical Advance within six month of its sanction.

In this circumstance, all the Administrative Departments are requested to incorporate both the Date of Birth (DoB) and the Permanent Employee Number (PEN) in the Interest Free Medical Advance sanction order henceforth and a copy of the settlement order of Interest Free Medical Advance shall be sent to Accountant General, Kerala.

**RAJESHKUMAR SINHA**  
**Secretary Finance (Expenditure)**

To .

The Principal Accountant General (A & E/G&SSA) Kerala,  
Thiruvananthapuram  
The Accountant General (E&RSA), Kerala, Thiruvananthapuram  
All Heads of Departments and Offices  
All Departments (All Sections) of the Secretariat  
The Secretary, Kerala Public Service Commission  
The Registrar, University of Kerala/Cochin/Calicut/Kannur  
The Registrar, Mahatma Gandhi University, Kottayam  
The Registrar, Kerala Agricultural University, Thrissur  
The Registrar, Sree Sankaracharya Sanskrit University, Kalady  
The Registrar, High Court of Kerala, Ernakulam  
All Deputy Secretaries and Under Secretaries to Government  
The Joint Secretary to the Chief Secretary  
The Director of Public Relations, Thiruvananthapuram  
The Chief Election Commissioner, Kerala, Thiruvananthapuram  
The Registrar, Kerala Lokayuktha  
The Ombudsman for Local Self Government Institutions  
The Stock file/Office copy

Forwarded /By Order

  
Section Officer